**Wordle into Files**

Complete your Wordle on the website (http://www.wordle.net/create)

Once it is exactly as you want it:

1. Hold the **Ctrl** and **Alt** keys down on your keyboard at the same time as clicking the “**Print Screen**” key on the far upper right of your keyboard
2. Open a Blank Document in Microsoft Word
3. Paste (Ctrl -V) the screen capture into the Microsoft Word document
4. Select the screen capture image
5. Go to the Format ribbon menu tab
6. Select **Crop** and black lines should appear on the corners & sides of the image
7. Use these lines to “crop” your screen capture to just your Wordle
8. Click off the image and then resize (make sure the images does not become blurry)
9. Copy and paste your Wordle into your desired document/file